



The Chemung County Library District, with the Central Library (Steele Memorial) and branches in Big Flats, the Bookmobile, Horseheads, Van Etten, West Elmira, and on the web at [www.cclld.lib.ny.us](http://www.cclld.lib.ny.us)

## Volunteer Application

Date \_\_\_\_\_ CCLD Library at which you wish to volunteer \_\_\_\_\_

Last Name \_\_\_\_\_ First Name and Middle Initial \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Best Time to Call \_\_\_\_\_

How many hours per week would you like to work? \_\_\_\_\_

Education and Experience

What are you looking for in a volunteer position?

Days/times you are available to volunteer \_\_\_\_\_

As an applicant for work as a Chemung County Library District volunteer, I understand that if my volunteer services are accepted, I will be expected to:

- understand that all information pertaining to borrower records is regarded as confidential under New York State law and should be treated as such.
- follow a mutually agreed upon work schedule
- notify my supervisor promptly if I am unable to work as scheduled
- perform my assigned tasks in a business-like and efficient manner.

Signature \_\_\_\_\_