

# Downloading and Transferring eBooks

## To Black & White Kindles

### Checking out eBooks for Kindle

**Note:** You will need to use your computer, tablet, or smartphone, to check out books and then transfer them to your Kindle via Wi-Fi (computer needed to manually transfer books via USB cord).

1. Go to the Overdrive website (<http://stls.lib.overdrive.com>).
2. Select an eBook for checkout and click “Borrow” (if the item is checked out you can click “Place a Hold”; you will get an email when the hold is available).
3. Log into your account by typing in your library card number (13 digit number on the back of your card) and PIN (last four digits of your phone number).
9. If not immediately given an option to “select a format” click “go to loans” and from there click “select a format” next to the book. Select the Kindle format.
10. You will be brought to the Amazon.com website. Click on the button labeled “Get Library Book”.
11. At this point, if you are not already logged into Amazon.com, you will be asked to enter your email address and your Amazon.com password.
12. Once you have logged into Amazon.com, you will be asked to select a delivery location. Select your device from the drop-down menu. If you do not have access to Wi-Fi, click “transfer via computer”. Make sure your Kindle is connected to the internet via Wi-Fi (not 3G). If the book does not

appear automatically, click the menu button on your Kindle. From the list that appears, choose the option to sync your device. Your title should now be visible in your Kindle library.

13. If your book does not appear, but is visible in your device archive, click on the book in the archive to download it. If it does not download, you will need to transfer the book manually (this is an issue that has been reported by some patrons with older Kindles; a technician from Amazon.com has said the devices may need an operating system update, in order for Wi-Fi transfer of library books to work properly).

### **Transferring Books to your Kindle manually**

14. If you are transferring your book to your device via computer, connect your device to the computer with the USB cord that came packaged with it. On the confirmation screen that appears immediately after clicking “get library book” there should be an option to transfer your book via computer. Click the “download” button.
15. You will be prompted to save the book to your computer; make sure to save it in a location that you will be able to find again.
16. Plug your Kindle into your computer. Shortly after plugging your device in, a window containing your Kindle files should open automatically (If not, you can navigate to it by clicking on My Computer in Windows and selecting the device drive manually. If you have a Mac, the device drive should appear on the desktop). Copy the file that you saved in step 15 to the “documents” folder on your Kindle.
17. If at any time you wish to have your book delivered to a different device (or if you need to manually transfer the book but closed the browser window before clicking “download”), or if you wish to return a book early, log in to

Amazon.com. Click “Your Digital Items” (located in the top right corner of the page), then click “Manage Your Kindle”. Next to the borrowed book, click “Actions”. From here you can choose a new delivery location, transfer the book via USB, or return the book.