



**\*PLEASE USE A SEPARATE FORM FOR EACH REQUEST\***

In order to provide you with an accurate answer, please answer as many of the following questions as you can. Vague or imprecise queries are likely to remain unanswered. Upon request, we will send you a list of local researchers who, for fee, may also be able to help you.

**Information about you:**

Name:

Address:

City:  State:  Zip:

E-mail:

**Information about your query:**

Is this an obituary request?

Yes No

Name for query

Birth date:

Birthplace:

Marriage date:

Death date

Where did he/she die?

Where is he/she buried?:

His/her place of residence (please include county, township, and city if possible):

Please write your specific requests in the box below. Include such information as: what kind of information you are hoping to find, what you already know that might be able to help us in our research, and any other information pertinent to your request.

After you have completed this form, mail to: Chemung County Library District, Genealogy Dept. 101 E. Church St. Elmira, NY 14901. Or pay online and email form to edesk@stls.org & submit payment via paypal, note:research query in special instructions

Genealogical Query Form

In order to provide you with an accurate answer, please answer as many of the following questions as you can. Vague or imprecise queries are likely to remain unanswered. Relevant fees must be paid in advance and are non-refundable. Successful research results cannot be guaranteed. Copy quality cannot be guaranteed. Upon request, we will send you a list of local researchers who, for fee, may also be able to help you.

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<p>Genealogical research rates are as follows:</p> <ul style="list-style-type: none"><li>• One obituary photocopy with a <b>known date</b> of death, or other newspaper item with a known date of publication is \$10.00</li><li>• A fee of \$20.00/hour for other genealogical research, or in-depth searches.</li><li>• More complicated and lengthy requests will be billed according to our hourly rate of \$20 per hour. We must first receive your written consent or contact you and receive your permission before we will conduct such additional research.</li></ul>	<p>Complete this form, print and mail along with your payment to:</p> <p>Chemung County Library District Genealogy Department 101 East Church Street Elmira, NY 14901</p> <p>Or, pay online and email your form to us: E-mail this form to <a href="mailto:edesk@stls.org">edesk@stls.org</a> and submit your payment via Paypal donation button on our site (indicate the payment is for a research query in the "special instructions to seller" box).</p>
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