

# Chemung County Library District Code of Conduct

1. Abusive behavior, whether physical or verbal, will not be tolerated by staff or patrons.
2. Loud, boisterous, and disruptive behavior will not be permitted.
3. Destruction or defacing of library property and/or property of patrons will be dealt with on an individual basis. Parents / guardians of minors under age 16 found to be damaging library or personal property may be contacted.
4. Smoking and tobacco use are not permitted in the library or on library property.
5. Food containers are only permitted in the magazine/newspaper lounge of the Steele Memorial Library. Beverage containers with lids are allowed. In the branch libraries, food and beverages may be permitted at the discretion of the staff.
6. Patron usage of library restrooms is limited to conventional purposes.
7. Use of office equipment is allowed with permission of library staff.
8. Theft of library materials and equipment or private property of staff or patrons will be handled as a legal issue.
9. Patrons are required to remain in public service areas unless specifically asked and escorted into non-public areas by a staff member.
10. Sexual behavior is not permitted and patrons engaged in such action will be required to leave the library.
11. No weapons of any kind are allowed in the library.
12. With the safety of minors in mind, a responsible caregiver must accompany children under the age of 9, when they are using the library. This responsible individual must supervise, guide and control the behavior of their charges as per library policy. Library staff will contact the parents or police if this guideline is violated
13. Bringing in an animal, unless it's assisting a person with a disability, is prohibited.
14. A patron may be required to leave the library if his/her personal hygiene interferes with the orderly operation of the library or with the ability of other patrons to use and enjoy the facility.

*Approved by the Chemung County Library District Board of Trustees  
February 16, 2012. Revised June 19, 2014 and May 19, 2016*

